



Protocol for Students and Staff in Academic Learning Spaces During COVID19 Lockdown Level 1 at the Faculty of Engineering

1. ACCES TO BUILDINGS AND LECTURE HALLS

The following guidelines will be in force in all lecture halls, class and seminar rooms on the Stellenbosch Campus:

- *Only students who have reserved a seat through the SUNLearn platform of a module or whose names appear in a list published by the lecturer may enter the relevant building and venue to attend a face to face learning opportunity.*
- *Before entering the building the student must complete the online Higher Health HealthCheck and be able to show the result on demand to any staff member or safety ambassador.*
- *Appropriate social distancing must be adhered to when entering and leaving a venue as well as when circulating in the building.*
- *On entering the venue the student must scan the applicable QR code to complete the attendance register on SUNLearn. (Some modules may make use of a Google Doc form for this purpose.)*
- *Students may only sit in the clearly demarcated seats in each venue filling seats from the centre of each row.*
- *Students should disinfect the area of the desk where they sit with the wipes and disinfectant provided in each venue at the start and end of each session.*
- *The wearing of masks is compulsory in lecture venues during the entire duration of every lecture, as well as in academic buildings and on campus in general.*
- *Students must participate in the session by raising their hands and speak while remaining seated.*
- *Students may only approach the lecturers when invited to do so and then still maintain at least 1,5m distance.*
- *Students should minimise physical contact with doors, walls, desks and other fixtures in the venues and the building.*
- *At the end of each sessions students must leave the venue in an orderly manner.*

2. ACCES TO FECUA (FIRGA)

Students still have to book access at <https://firga.sun.ac.za> to use FIRGA due to limited seating during the pandemic. Students are encouraged to use the FIRGA computers remotely instead. The information on how to do this, as well as the software information can all be found on the FIRGA website, under the Covid-19 section: <http://rga.sun.ac.za/firga/Covid19>.